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ERIS-9884
Rec. 11-1

SEP 8 1954

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT : Request for Additional Position, Technical Services Staff

REFERENCE : Memo from Chief, Management Staff to DD/A, dated 26 August 1954; subj: Request for Five Positions, Technical Services Staff

1. The subject request provides an additional GS-11 Document Analyst position for the Intelligence Division, Technical Services Staff (Tab A).

2. While this position is justified in terms of responsibilities and workload, as was pointed out in paragraph three of the referenced memorandum the employment of reimbursable military personnel is not advantageous to the Agency financially or otherwise. It is understood that the Technical Services Staff contemplates requesting military slots until the total authorization of nineteen, or seven in addition to this request, is filled.

3. The Assistant Director for Personnel has approved the proposed classification (Tab B).

4. The Chief, Budget Division has ascertained that sufficient funds are available to support this request (Tab C).

5. It is recommended that the subject request be approved.

SIGNED

[redacted]

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Chief, Management Staff

Attachments:
Tab A - Additional D.A. position.
Tab B - Approval of AD/P.
Tab C - Budget to provide funds.

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Date: NOV 30 1978 By: [illegible]

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APPROVED:

Date SEP 10 1954

/s/
L. A. WHITE
Deputy Director
(Administration)

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MS/HJD/law (7 September 1954)

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